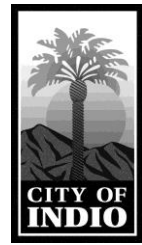




**AGENDA**  
OF A SPECIAL MEETING  
OF THE  
COACHELLA/INDIO WASTE TRANSFER STATION  
JOINT POWERS AUTHORITY



**June 20, 2017**  
10:00 a.m.

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**1. CALL TO ORDER:**

**2. PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL:**

**4. APPROVAL OF AGENDA:**

“At this time the Authority may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

**5. NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

- a. Provide update on Coachella/Indio Waste Transfer Station operational options after agreement terms expire.
- b. Resolution No. JPA-2017-01 approving the Fiscal Year 2017/2018 Recommended Budget.

**6. PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):**

- a. Conduct a public hearing and approve a 2.7 percent increase to the Gate Fee at the Coachella Valley Transfer Station for Fiscal Year 2017/18.

**7. PUBLIC COMMENTS:**

“The public may address the Authority on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

**8. REPORTS AND REQUESTS:**

9. ADJOURNMENT:

<sup>i</sup> Any writing or documents pertaining to an **open session** item provided to a majority of the Authority less than 72 hours prior to the meeting, shall be made available for public inspection at the front counter of City Hall located at 1515 Sixth Street, Coachella, CA during normal business hours.

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES

**STAFF REPORT**  
**6//20/2017**

**ITEM 5.a.**

**TO:** Honorable Chair And Commissioners  
Coachella/Indio Waste Transfer Station

**FROM:** Maritza Martinez; Public Works Director

**SUBJECT:** Provide update on Coachella/Indio Waste Transfer Station operational options after agreement terms expire.

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**STAFF RECOMMENDATION:**

Provide update on Coachella/Indio Waste Transfer Station operational options after agreement terms expire and direct staff to develop assessments of each option.

**BACKGROUND:**

The Joint Powers Authority Coachella/Indio Waste Transfer Station (JPA) has numerous governing agreements that are approaching their life term. The Master Lease Agreement between the County and JPA expires December 31, 2024. The Sublease Agreement between the JPA and Burrtec (Transfer Station Operator) expires June 30, 2021. On June 19, 2021, both the following waste disposal agreements (WDA) expire: 1) WDA between the JPA and County and 2) WDA between the JPA and Burrtec. Both Coachella and Indio also contract with Burrtec for solid waste collection and those agreements expire respectively in 2023 (Coachella) and 2019 (Indio). Finally, the JPA Agreement between the two jurisdictions will expire on December 23, 2022 or when Authority contracts expire.

**DISCUSSION /ANALYSIS:**

The expiration of these agreements' term allows the Commission the opportunity to evaluate alternative options for the JPA including: location of the transfer station, operator selection for the new term, services/fees/revenue structure set by the agreement, and negotiation of new disposal agreements. The JPA leases, from the County, the property it operates on. Burrtec is the operator of the transfer station and the JPA has disposal agreements with the County and Burrtec.

Staff contracted with HF&H to evaluate the potential options for the JPA as so many governing agreements are expiring. The available scenarios identified are: 1) acquire current transfer station property for \$1.00, renew WDA agreement with the County, and conduct an RFP process for a facility operator; 2) conduct an RFP process for a new facility sited at some other location 3) use the Edom Hill transfer station operated by Burrtec 4) renegotiate with Burrtec terms of extending the sublease agreement 5) conduct an RFP process for a new waste hauling agreement including evaluating a possible JPA hauling and transfer station operation agreement.

**FISCAL IMPACT:**

The recommended action will not have a financial impact at this time.

# ITEM 5.b.

## STAFF REPORT 6/20/2017

**TO:** Honorable Chair And Commissioners  
Coachella/Indio Waste Transfer Station

**FROM:** Maritza Martinez; Public Works Director

**SUBJECT:** Resolution No. JPA-2017-01, approving the Fiscal Year 2017/2018  
Recommended Budget.

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### **STAFF RECOMMENDATION:**

Approve resolution adopting the fiscal year 2017/2018 budget.

### **EXECUTIVE SUMMARY:**

The Fiscal Year 2017/2018 recommended budget establishes a \$480,000 in appropriations which represents a status quo budget from the Fiscal Year 2016/2017 budget. The reason the FY 2017/2018 budget is the same as the FY 2016/2017 is due to the nominal change in the tonnage from calendar year 2015 to calendar year 2016. Expenditures for both FY 16/17 and FY 17/18 include an appropriation for consultant fees and standard operating legal and administrative fees. According to the sublease the first 129,999 tons of waste will be disposed at the Salton City Solid Waste Site, and tonnage over 130,000 tons will be disposed in Riverside County facilities. Based on the tonnage history it is not anticipated that the tonnage for 2017 will exceed 130,000. If during a calendar year tonnage exceeds 130,000 tons, the sublease payment increases for the following year. Please see below five year tonnage history:

Coachella Valley Transfer Station Tonnage History						
Calendar Year	2011	2012	2013	2014	2015	2016
Total Tonnage	114,387	115,869	126,734	132,821	126,581	127,030

### **FISCAL IMPACT:**

The recommended action will establish an expenditure plan for the Joint Powers Authority totaling \$480,000 for fiscal year 2017/2018.

Attachments:  
Fiscal Year 2017/2018 Recommended Budget  
Resolution

**RESOLUTION NO. JPA-2017-01**

**A RESOLUTION OF THE MEMBERS OF THE JOINT POWERS  
AUTHORITY COACHELLA VALLEY WASTE TRANSFER STATION,  
CALIFORNIA, ADOPTING THE FISCAL YEAR 2017-18 BUDGET AND  
AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED  
THERETO**

**WHEREAS**, the proposed Fiscal Year 2017-18 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Members and concurrently provides a work force to accomplish them; and

**WHEREAS**, the Members intend to use the proposed Fiscal Year 2017-18 budget as a guide for determining Joint Powers Authority priorities.

**NOW THEREFORE, THE MEMBERS OF THE WASTE TRANSFER STATION  
JOINT POWERS AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The proposed Fiscal Year 2017-18 budget, as detailed in the budget document entitled "Coachella Valley Waste Transfer Station joint Powers Authority Fiscal Year 2017-18 Proposed Budget" and filed with the Secretary, and as summarized below is hereby adopted:

<b>Fiscal Year Ending June 30</b>	<b>Authorized Expenditures</b>
2017-18	\$480,000

**Section 2.** The Honorable Chairperson shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

**PASSED, APPROVED and ADOPTED** this 20<sup>th</sup> day of June, 2017.

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Michael H. Wilson  
Chairman

ATTEST:

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Andrea J. Carranza  
Secretary

STATE OF CALIFORNIA            )  
COUNTY OF RIVERSIDE        ) ss.  
CITY OF COACHELLA            )

**I HEREBY CERTIFY** that the foregoing Resolution No. JPA-2017-01 was duly adopted by the Commission of the Coachella/Indio Waste Transfer Station Joint Powers Authority at a regular meeting thereof, held on the 20<sup>th</sup> day of June, 2017, by the following vote of the Commission:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Andrea J. Carranza  
Secretary

Attachment A

**Coachella Valley**  
**Waste Transfer Station**  
**Joint Powers Authority**

Fiscal Year 2017-2018  
 Proposed Budget

2017-18	Approved FY 2016-17	Recommended FY
STAFFING SUMMARY	N/A	N/A
(not applicable)		
FISCAL SUMMARY		
<u>Source of Funds</u>		
Prior Year Fund Balance	100,000	150,0000
Program Revenue	490,000	490,000
Interest	700	700
Reserve	-	
Total Financing Sources		
<u>Use of Funds</u>		
Professional Services/Consultant	40,000	40,000
Professional Services/Legal	10,000	10,000
Professional Services/Admin	10,000	10,000
Disbursements	<u>420,000</u>	<u>420,000</u>
Total Financing Uses	<b>480,000</b>	<b>480,000</b>
Estimated Fund Equity		
Estimated Unrestricted Cash Bal.	25,580	65,680
Estimated Restricted Cash Bal.	84,320	84,320



**STAFF REPORT**  
**6/20/2017**

**ITEM 6.a.**

**TO:** Honorable Chair And Commissioners  
Coachella/Indio Waste Transfer Station

**FROM:** Maritza Martinez; Public Works Director

**SUBJECT:** Conduct a public hearing and approve a 2.7 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2017/18.

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**STAFF RECOMMENDATION:**

Approve a 2.7 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2017/18.

**EXECUTIVE SUMMARY:**

The Sublease Agreement establishes increases to the gate fee through annual increases to the operation and transportation components associated with the service fee. This year, the CPI change is 2.7 percent. In accordance with the Second Amendment to the Sublease Agreement, the sublease payment is subject to an increase equal to the change in the CPI.

Rate changes to the disposal fee component are established in the Waste Disposal Agreement with the County of Riverside. These increases are also tied to changes in the CPI. Each year, the County assesses the disposal fee and releases information indicating any adjustments. This year, the County increased the disposal fee 2.0 percent from \$28.52 per ton to \$29.08 per ton.

Burrtec Waste Industries, Inc., (Burrtec) operates the Coachella Valley Transfer Station through a Sublease Agreement with the Coachella Indio Joint Powers Authority (JPA). The sublease Agreement provides annual adjustments to the components of the gate fee equal to the percentage change in the Consumer Price Index (CPI). As noted above and shown in Attachment A, this year the CPI change was 2.7 percent and the disposal component charged by the County of Riverside and the Salton City Solid Waste Site will increase 2.0 percent. The total Gate Fee will increase from \$56.44 to \$57.73, an increase of \$1.29 or 2.3 percent.

Attachments:  
Attachment A – Gate Fees

## Attachment A

**COACHELLA VALLEY TRANSFER STATION  
GATE FEE  
EFFECTIVE JULY 1, 2017**

<b>Tonnage Delivered to Non-Riverside County Facility (First 130,000 Tons/Yr)</b>				
<b>FOR CALENDAR YEAR TONNAGE:</b>	104,000 to 129,999	104,000 to 129,999	\$	%
	Current	Proposed	Inc	Inc
Sublease Payment	\$ 5.06	\$ 5.20	\$ 0.14	2.7%
Service Fee				
Facility Component	\$ 1.13	\$ 1.13	\$ -	0.0%
Operating Component	\$ 9.10	\$ 9.35	\$ 0.25	2.7%
Transport Component	\$ 12.63	\$ 12.97	\$ 0.34	2.7%
Disposal Fee	\$ 28.52	\$ 29.08	\$ 0.56	2.0%
<b>Total</b>	<b>\$ 56.44</b>	<b>\$ 57.73</b>	<b>\$ 1.29</b>	<b>2.3%</b>
<b>Out-of-County</b>	<b>\$ 61.44</b>	<b>\$ 62.73</b>		

<b>Tonnage Delivered to Riverside County Facility (Tonnage over 130,000/Yr)</b>				
<b>FOR CALENDAR YEAR TONNAGE:</b>	104,000 to 129,999	104,000 to 129,999	\$	%
	Current	Proposed	Inc	Inc
Sublease Payment	\$ 3.84	\$ 3.95	\$ 0.11	2.7%
Service Fee				
Facility Component	\$ 1.13	\$ 1.13	\$ -	0.0%
Operating Component	\$ 9.10	\$ 9.35	\$ 0.25	2.7%
Transport Component	\$ 13.85	\$ 14.22	\$ 0.37	2.7%
Disposal Fee	\$ 28.52	\$ 29.08	\$ 0.56	2.0%
<b>Total</b>	<b>\$ 56.44</b>	<b>\$ 57.73</b>	<b>\$ 1.29</b>	<b>2.3%</b>
<b>Out-of-County</b>	<b>\$ 61.44</b>	<b>\$ 62.73</b>		