



CITY OF COACHELLA
53990 Enterprise Way • Coachella, CA 92236
Phone: 760-398-3502 • www.coachella.org

STRA # _____
STRS # _____

THIS APPLICATION IS USED FOR APPLYING FOR A SHORT-TERM VACATION RENTAL PERMIT, INCLUDING ANNUAL AND SEASONAL PERMITS.

REQUIRED DOCUMENTS	
<input type="checkbox"/>	Owner's Transient Occupancy Registration Certificate.
<input type="checkbox"/>	Valid City Business License.
<input type="checkbox"/>	Proof of Liability Insurance Coverage (\$1,000,000 minimum liability).
<input type="checkbox"/>	Nuisance Response Plan (Containing the topics set forth in C.M.C. § 5.80.070).

PERMIT TYPE: ANNUAL <input type="checkbox"/> SEASONAL <input type="checkbox"/>	
SECTION A – APPLICANT INFORMATION	
Owner Name:	
Owner Physical Address:	
Owner Mailing Address: <input type="checkbox"/> Check if same as above	
E-mail Address:	Telephone:
SECTION B – SHORT-TERM RENTAL PROPERTY INFORMATION	
Address:	Number of Bedrooms:
SECTION C - AUTHORIZED AGENT INFORMATION (IF APPLICABLE)	
Agent Name:	Agent Address:
Agent Telephone:	

It is the owner's responsibility to understand and comply with City of Coachella Municipal Code Chapter 5.80, Short-Term Vacation Rentals, and City of Coachella Municipal Code Chapter 4.28, Transient Occupancy Tax. Owner's Initials: _____

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SECTION D – SHORT-TERM RENTAL REGULATIONS

Initial	Regulations
	The permit shall be conspicuously posted inside the short-term vacation rental and, the city permit number and street address shall be included on all advertisements or solicitations for the short-term vacation rental.
	During the short-term vacation rental term, the owner, agent or local contact person shall be available by phone and in-person twenty-four (24) hours per day, seven days per week.
	A short-term vacation rental may be rented pursuant to either an oral or written agreement between the owner and the responsible party.
	Trash and refuse shall not be left stored within public view, except in proper containers for the purpose of collection by the city's authorized waste hauler on scheduled trash collection days. The owner of the short-term vacation rental shall provide sufficient trash collection containers and service to meet the demand of the occupants.
	One vehicle per bedroom shall be permitted for the rented premises with a total maximum of four vehicles. All vehicles of occupants of the short-term residential rental shall be parked only in an approved driveway or garage on the premises.
	The maximum number of overnight occupants shall not exceed two persons per bedroom plus two additional persons.
	The owner shall require the responsible party to be an adult twenty-one (21) years of age or older and shall be accessible to the owner by telephone at all times.
	The owner or agent shall provide to the responsible party a copy of the city's good neighbor guidelines.
	The owner shall keep written records documenting compliance with all elements of the performance standards and the approved nuisance response plan.
	No radio receiver, musical instrument, phonograph, loudspeaker, sound amplifier, or other any machine or device for the producing or reproducing of any sound may be operated on the vacation rental property unless it is in compliance with the city's noise ordinance.
	No accessory dwelling unit (ADU) may be rented as a short-term vacation rental in the city.
	The owner, agent and/or local contact person shall order the responsible party and his/her guests and/or other occupants to immediately vacate the short-term vacation rental if the responsible party and/or guests or other occupants fail to comply with the maximum overnight occupancy limit and/or violate the provisions of this chapter and subsequently refuse to comply with the instructions of the owner, agent and/or local contact person in order to remedy or correct the violation.
	Owner has no outstanding fines, fees, taxes, or other costs owed to the City.
	A violation of any law, regulation, or guideline imposed by the City may subject the owner/applicant to denial, suspension, or revocation of a STR permit.

SECTION E - SIGNATURE AND DATE

By signing this Application, you are agreeing to comply with C.M.C. Chapter 5.80, C.M.C. Chapter 4.28, and to the indemnification/hold harmless agreement below:

Owner agrees to hold harmless and indemnify the City of Coachella for any actual or alleged liability arising out of conduct occurring at or rental of a short-term vacation rental.

I hereby declare under penalty of perjury that the information and statements on this Application are true and correct.

Signature: _____

Printed Name: _____

Date: _____

OFFICE USE ONLY:

Date Application Filed:

Received By:

Fee:

\$800 Annual Permit

\$400 Seasonal Permit